

## 10 St James/75 Arlington 2020 Billing Rates

### Engineering Labor

Regular Rate	\$55.00/hr
Overtime Rate	\$85.00/hr

### Cleaning Labor

Regular Rate	Estimate available upon request
Overtime Rate	Estimate available upon request
Holiday Night Cleaning	Estimate available upon request

### Security labor

Freight Elevator Operator	Estimate available upon request
General Security Duties	Estimate available upon request
Note: A security guard is recommended for events with 20 or more visitors. A 48 hour notice is required for all security services. A 4 hour minimum will be charged for cancellation without 48 hours notice.	

### Card Access System

Card Replacement (lost/stolen)	\$25.00 per card
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### Trash Removal

Recycling Container (any size)	No charge
Trash Hamper	Estimate available upon request
Drop off Container at Loading Dock	Estimate available upon request
Misc. Bulk Items	Estimate available upon request

### Electrical

Electrician/Tel-Data Labor	Estimate available upon request
Ballast Replacement	Estimate available upon request
Lamp Replacement	Varies by Lamp

### HVAC

Overtime Rate	\$80.00/hr
Minimum of 4 hour charge unless HVAC use is an extension of normal operation hours.	
Normal Building HVAC Hrs. are M-F (8AM-6PM) & Sat (8AM-1PM)	
Note: A 48 hour notice is required for all overtime HVAC services. A 4 hour minimum will be charged for all cancellation without 48 hours-notice.	

### Other

Door Keys	\$5.00
Special Order Keys	\$25.00
Directory Change	Estimate available upon request
Sprinkler Shut Down	Estimate available upon request
Painting / General Repairs	Estimate available upon request
Umbrella Rental	Free (with Building ID. \$25/Lost Umbrella)